



Services	Fees	What's Included
<b>Initial Placement Fee</b>	<b>\$1,000.00</b>	<p><b>Management Outlook of Services:</b></p> <ul style="list-style-type: none"> <li>- Initial rental property meeting/inspection</li> <li>- Advertisement generation (flyers, pictures, internet postings, website)*</li> <li>- Tenant outsourcing/placement</li> <li>- Flexible availability hours (in and out of the office)</li> <li>- Full screening of all prospective tenants</li> <li>- All paperwork preparation (lease, tenant, folder, legal documents)</li> </ul>
<b>Tenant Placement</b>	<b>Included in Initial Placement Fee</b>	<p><b>Tenant Placement:</b></p> <ul style="list-style-type: none"> <li>- Conduct a thorough marketing walk-through</li> <li>- Collaboration with you to ensure your rental is ready to rent</li> <li>- Place marketing sign on property**</li> <li>- Pre-screen and meet all prospective tenants</li> <li>- Show your rental property to prospective tenants</li> <li>- Conduct thorough screening and background checks of all applicants</li> <li>- Secure signed lease and issues keys to tenant</li> <li>- Full inspections of property with thorough written inspection sheets</li> </ul>
<b>This overview is not intended to serve as, or replace, a management contract</b>		
<p>*Owner is still responsible for cost shared advertising or individual ads based on individual circumstances.  **Some specific or additional services may result in additional expense to either owner or tenant.</p>		
<p><b>NRB Property Management, LLC</b>  <b>P.O. Box 624, Spanaway, WA 98387</b>  <b>Office: 253.537.6500 Fax: 253.537.6505 Mobile: 425.681.9563</b></p>		